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**GRONTMIJ** is an international multidisciplinary consultancy and engineering firm employing over 11,000 professionals active in the building, transportation, environment, water, energy and industrial sectors.

Grontmij **Turkey** seeks **Finance Manager** to be recruited in its Istanbul Office.

**(Ref: FM/ 2011-12)**

The Financial Manager will oversee the book-keeping and financial reporting in the organisation. The Financial Manager should have an accounting background, which will make him/her an ideal candidate to oversee the accounting, monitoring and implementation of internal financial controls. The job entails having the entire oversight of Grontmij Turkey's finances. The Finance Manager is primarily responsible for leading and coordinating the month end accounting processes, monitoring, analysis, reporting, budgeting and forecasting.

Duties and responsibilities:

- Preparing financial reports, budgets, cost reports and financial forecasts on a regular basis
- Ensuring that the financial records are accurate (under both local accounting principles and IFRS)
- Providing an interpretation of financial information
- Reviewing working capital, and evaluate working capital management opportunities
- Monitoring cash flows and using this to predict future financial trends
- Reviewing and evaluating cost reduction opportunities open to the company
- Updating the company regarding changes in legislation or regulations that may affect the company's business operation
- Ensuring that there is fiscal responsibility within the company's operations
- Responsible for implementing and maintaining procedures and perform checks
- Sparring partner for senior management regarding any financial decisions
- Working with auditors

Profile of a suitable candidate:

- A degree in Financial Accounting and Management
- Proven previous experience in a similar role within an engineering business or project related environment is essential
- A deep understanding of the accounting principles
- Experience in reporting under IFRS
- Experience in the preparation of annual reports
- Communication skills in English
- Pro-active professional
- Strong Accounting systems skills and experience, including Excel
- Hands-on mentality
- Ability to work well under pressure and able to meet deadlines

Interested candidates should send their detailed CVs in English quoting the reference code above to [grontmij@grontmij.com.tr](mailto:grontmij@grontmij.com.tr) no later than 09/12/2011.

All applications will be kept strictly confidential and only those who are under consideration will be contacted.

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